

Registered Offender Information

326.1 PURPOSE AND SCOPE

This policy establishes guidelines by which the Milwaukee County Sheriff's Office will accommodate obtaining fingerprints, a recent photograph, and other information that may be required by the Wisconsin Department of Corrections as well as any face-to-face contact requirements for registrants who are on supervision.

326.2 POLICY

It is the policy of the Milwaukee County Sheriff's Office to identify registered offenders living within this jurisdiction.

326.3 REGISTRATION AND CONTACT

The Jail Records supervisor shall establish a process to reasonably accommodate obtaining fingerprints, a recent photograph and other information that may be required by the Wisconsin Department of Corrections (WisDOC) as well as any face-to-face contact requirements for registrants who are on supervision (Wis. Stat. § 301.45(2)(f)). The process should rebut any allegation on the part of the offender that the process was too confusing, burdensome or difficult for compliance. Employees assigned to meet with these offenders should receive appropriate training regarding the process.

Upon conclusion of the process, the Jail Records supervisor shall ensure that the information is provided to WisDOC.

The Jail Records supervisor shall ensure WisDOC is notified if a registrant refuses to provide any of the required registration information or complete the registration process.

326.4 DISSEMINATION OF PUBLIC INFORMATION

Members of the public requesting information on registrants should be provided the Wisconsin Sex Offender Registry Web site or the Milwaukee County Sheriff's Office's website.

The Public Records Unit supervisor shall release local registered offender information to residents in accordance with Wis. Stat. § 301.46 and in compliance with a Wisconsin Public Records Law request.